



**SEVENOAKS**  
PREPARATORY SCHOOL

SUN SAFETY POLICY

<b>Status and Review Cycle</b>	Statutory / Bi-Annual
<b>Policy reviewed and amended</b>	September 2024
<b>Next review date</b>	September 2026
<b>Governor Lead</b>	Mrs Tiffany Hornshaw
<b>Policy Holder</b>	Louisa Rowland
	<a href="mailto:Louisa.rowland@theprep.org.uk">Louisa.rowland@theprep.org.uk</a>

## **SUN SAFETY POLICY**

This policy provides clear guidelines on how to implement practical sun safety measures to protect pupils and staff from the effects of the sun, during school hours and on trips and excursions. The aim of this policy is to protect pupils from sunburn and heatstroke. The support and co-operation of parents is essential.

- Children should come to school, on hot and sunny days, with a high factor **all day** sunscreen already applied. As advocated in the sunscreen consent letter.
- School sun hats should be worn by all pupils on hot and sunny days. If a child does not have their hat, then staff will find them one to borrow.
- Whilst outside, children should be encouraged to seek shelter from the sun in areas of shade if they need to. The areas of shade must be within the safe parameters of where the children are normally allowed to play.
- Parents are given the option to sign up to use sunscreen supplied by the school. In Nursery and Kindergarten, we request all day sunscreens.
- If parents wish to, Reception – Year 2 children may bring their own supply of **roll on** sunscreen to school clearly named.
- Staff will re-apply sun cream before the lunch time play if it is necessary. Nursery and Kindergarten parents should sign up to the use of the class sunscreen unless there is a medical issue.
- If a consent form has been signed by a parent or guardian giving permission for the application of sunscreen, then a member of staff may apply sunscreen to a child's face, neck and arms if they are unable to do so themselves.
- If an allergic reaction to a sun screen occurs, then the sun screen should be washed off with water and medical help sought if the allergy persists. Staff should also seek advice from the school nurse
- Children will be encouraged to drink water regularly on hot and sunny days.
- Staff should ensure that children and parents are informed of what is required to be brought on school trips and excursions to maintain sun safety.

### **School Staff.**

Staff should ensure that they have appropriate protection from the effects of the sun whilst at school and on school trips.

This should include:

High factor sunscreen, protective clothing, an appropriate sun hat and water.

Any member of staff who does not feel comfortable applying sunscreen to a child does not have to do so. However, in the interest of protecting the children, a colleague may be asked instead.